## **Grace Period Letter Template**



05/14/2021

To our stakeholders:

We recognize that a key requirement for participation in the UN Global Compact is the annual preparation and posting of a Communication on Engagement (COE) that comprises of a chief executive statement of continued support for the UN Global Compact, a description of practical actions in support of the UN Global Compact, and a measurement of outcomes or expected outcomes.

We are late in creating, sharing and posting our COE report due to the difficulties we faced during the Coronavirus emergence, due to the shrinkage of our team. In any case, we maintain our commitment to send the COE as soon as possible.

We hereby ask for an extension period in order to be able to post a COE that describes our organization's efforts and progress in support of the UN Global Compact. Our COE will be posted on the UN Global Compact website by 08/01/2021 at the latest.

Sincerely yours,

Name Mr. /Ms. Rosa Maria Góes da Silva President

